



**Cambridgeshire Archery Association
3 September 2018
Huntingdon Town Football Club.**

Attending

Philip Watson, John Gorman, Paula Langton, Jack Atkinson, Amanda Bakewell, George Sykes, Kevin Streeter, Andrew Browne, Lin Peach.

Apologies,

Mary Watson, Stephen Dace, Simon Matthews.

Notes of the previous meeting

The notes of the last meeting (25 April 2018) were approved.

Matters arising

JG reported Stephen Dace volunteered to take up the role of team manager again at the AGM despite the previous notes CAA EGM notes indicating he had resigned.

PW indicated the roles of Vice Chairman and Web master are now separate and will be noted as individual reports on the agenda.

Reports

Chair

PW reported the SCAS Regional Junior championships took place at Raleigh's open competition yesterday after having been cancelled earlier in the year. Max Harris (Netherhall) won the junior gent recurve Bristol 1 (SCAS and Open). In the junior ladies recurve Florence Levitt (Peacock) won the Bristol 3 (SCAS, Open and Recurve Girl) and Sophie Roberts (Peacock) won the Bristol 5 (SCAS and Open). In addition Peacock Archers won the silver medal in the SCAS Team and Cambridgeshire was placed 2nd in the regional award. PW confirmed a picture will be posted on the CAA website to celebrate the success.

PW also reported he had been advised two bosses full of arrows were blown over during a gust of wind during the competition due to insufficient pegs being used.

PW announced the qualification of two Junior Master Bowmen in the ladies recurve U12 and U14 categories. In addition, Mary Watson has achieved Master Bowman in ladies longbow.

PW indicated it was nice to see county clubs taking part in each other's competitions.

Vice chair

No report at this meeting.

Webmaster

No report at this meeting.

Secretary

A report was provided by John Gorman who thanked Di Searle again for all the work she had put in during her tenure as Secretary.

JG has been attempting to generate records for any missing paperwork and will create files for each element, including who has represented the County in shoots and previous County champions.

Treasurer

Report provided by John Gorman.

JG reported the accounts have been audited and approved with one minor adjustment to a liability noted, which should not have been included in the figures for the financial year being audited. JG expressed his thanks to David Gale for carrying out the audit.

JG confirmed the coaching group funds are ring fenced and are not a grant from county. The funds are managed by the CAA Treasurer but belong entirely to the CAA Coaching Group.

JG reported membership continues to rise with 718 archers currently registered, excluding the Anglia Ruskin University (ARU) numbers. The largest club in the County is Peacock Archers and the smallest Hinchinbrook. There is an average of 30/40 members belonging to the other clubs in the county.

- **PW indicated he would discuss the lack of ARU information with James Cudmore.**
- **JA indicated he would pass on the numbers from University of Cambridge.**

JG indicated he would prefer the membership numbers to be sent across in one batch at the end of September with future reports submitted monthly.

JG indicated the average annual expenditure for the CAA is around £200-300, and the level of income has increased slightly over the last few years.

Team Manager

JG provided a team manager report on behalf of Stephen Dace (SD). JG met with SD last week and reported a county match took place on 5 August against Bedfordshire. It was a friendly match with a WA 70/60/50 ranking round in the morning with head-to-head format in the afternoon. The morning session saw a Bedfordshire win and in the afternoon the CAA compound team took the gold medal and the recurve team the silver.

SD indicated he intends to work to obtain an annual fund for the team and encourage archers of all experience levels. Discussion has taken place about holding an indoor match against Bedfordshire and SD has approached Jolly Archers for a block booking for the Portsmouth shoot. SD and JG also discussed setting a budget for matches and further details were required about CAA covering entry fees. SD is intending to contact clubs to discuss adding to existing shoots and once the selection criteria has been agreed it will be published on the website and distributed to club Secretaries.

Members in attendance at the meeting indicated the late notification of the August match was an issue. JG has agreed to send out the requests in future and requested clubs ensure contact details are forwarded to be included in the mailing list.

PW indicated he would prefer to see team shoots take place as part of an existing open shoot to help support tournaments which are in general struggling to get filled and, subject to a limit of the number attending, the county should pay for the entry fee.

CCO

PW reported a number of coaching certificate renewals have been submitted and requested coaches be asked not to leave the submission until the last moment. Where work records are patchy references will be taken up and a valid DBS certificate is required for renewal.

PW reported ATC's have been hosted and managed in a variety of ways across the country e.g. clubs, counties, companies. AGB has advised all ATC's will now be attached to OnTarget Performance Specialist clubs. This change will not have a significant impact on the Cambridgeshire ATC.

AB indicated she was unaware of what ATC's are and requested additional information. PW indicated ATC currently based in the south of the county but if there is enough interest the coaching team would be willing to travel.

- **PW indicated he would send out additional information about the ATC including links to the YouTube video.**

PW advised as part of the GDPR compliance AGB have taken the position that a CCO does not need to know which club a coach belongs to. Name, coach grade and renewal date are the only information provided to the CCO by AGB and the club name and contact details are not deemed to be required information.

- **PW requested Chair and Secretaries to advise CAA who their coaches are** so they can be added to a mailing list. The mailing list will be used to distribute information about CPD opportunities and advise coaches of important information and meeting dates.

PRO

No postholder.

Records officer

JA reported he has received a claim from Mary Watson for a Ladies Longbow Hereford and a claim has been received from a Peacock Archers junior for a Bristol 5. PW indicated PDF updates would be added to the website and indicated Luke Tunmer could create access for individual sections of the website and would discuss with Luke setting up accounts for other authorised users.

JA indicated he has added an additional line added to the signature section on the claim form to confirm approval for the data to be held by Records and displayed on the website.

- **PW to discuss website account access**

CPO

PW indicated no items to report at this meeting from Simon Matthews.

Other items

CAA Open Competitions

2018 End of Season Shoot (Parkfield)

Offers received from CUB in addition to Parkfield.

Parkfield – handicap open shoot, requesting £25 field hire with £5 per boss with a £5 entry fee being charged. Members discussed offering £10 per boss based on the number of county archers attending instead. PW indicated it is great to see a full range of Westerns but expressed concern some archers could not reach 30 yards. KW indicated at the last shoot a shorter distance was offered and **JA offered to calculate the handicap for the short distance round**. The CAA would provide

Handicap medals (2 gold, 2 silver and 2 bronzes), one for seniors and one for juniors. LP reported the archers handicap is being requested on the form but there is an opportunity to update on the day. JG indicated a copy of the results will be required.

CUB – Hosted at Churchill, closed shoot for CAA members which would be free offering long metrics and short metrics. Requesting field hire of £100. CAA indicated it would offer £10 per boss.

During the discussion the members noted that Parkfield offers a venue in the north of the county. AB indicated the CUB date clashes with the transfer of equipment for the outdoor/indoor season for Ramsey Ravens. CUB indicated the Parkfield date clashes with their beginners course.

CUB agreed to withdraw the application for this year and requested to be considered for hosting next year. The shoot was offered to Parkfield, JG has offered to send a copy of the entry form out to all clubs with the CAA logo attached.

Members agreed to ensure the agreement for hosting the competitions in future years is determined earlier in the year.

2019 Indoor County Championship (Jolly Archers)

Offer received from Jolly Archers. Members advised the cost request is £150. JG indicated the venue costs have increased to £750 for the day. PW indicated the Jolly's shoot is a quality shoot and is happy to support the proposal. Members voted and agreed unanimously.

2019 Outdoor County Championship

Offer from Peacock Archers in the same format as the previous outdoor shoots with a WRS WA1440 and Metrics on the Sunday. PW indicated an alternative venue is being considered with scope for additional bosses and improved parking. Requesting £10 for each complete boss of county archers, giving a subsidy of £2.50 per archer. JG indicated the World Archery Weekend shoot is the best organised he has been to, only concern is the entry cost to archers within the county. Members agreed to discuss further at future meeting if they consider offering a discount is required. All in favour, PW and PL abstained.

CAA affiliation fees for Direct Members

JG reported discussion had taken place regarding whether there should be any variation in the fee for seniors and juniors. JG checked with SCAS and they have a single fee and indicated all direct members in the CAA are currently over 25 years old. The decision has been made all direct members will be charged £2.50 this year and further discussion is to take place when setting the fees for next year.

CAA website

JG indicated an email had been received regarding the website and missing information. JG has been updating information and reported the minutes of past meetings are now ready to be uploaded along with the dates of future meetings.

PW highlighted all members are volunteers and have varying workloads and was therefore seeking to gain additional account access for other officers.

- **PW has received details about the county shoot from SD and will upload.**
- **If Chair/Secretaries contact PW with coach details this information will also be updated.**

SCAS Development Officer proposal

PW reported Arran Coggan (AGB) will be submitting a proposal to the SCAS meeting on Saturday 8 September for an Archery Development Officer for SCAS. A job description and list of projects have been distributed.

PW indicated he has some queries:

- Who is paying?
- Person will be based at Lilleshall and report to Arran Coggan?
- SCAS may need a Development Officer which should report to SCAS not AGB.

Members discussed the information sent out and indicated they would like their representation to include:

- What is the post representing?
- What proportion of the post is SCAS?
- What is the contract length of the post?
- How can they represent the area if they don't live in the area?
- What control does the area have over the workload?

AOB

KS reported the sad loss of Chris Jones and indicated he will be attending the funeral and proposed taking a wreath which he would like to send on behalf of CAA or Cambridgeshire Archers. JG indicated there is precedent for this and members agreed to the contribution.

PW indicated he will be taking his final assessment for Senior Coach qualification in September. If successful the county will have a Senior Coach.

PW reported Kim McIlwain and Will Byrne have passed their L2 Coaching Course.

Next meeting

22 October at 7:30pm, Huntingdon Town Football Club.

Minutes approved – 22nd October 2018